

Advanced Diploma of Leadership and Management

Course Code: BSB60420 | CRICOS Code: 105837D

Duration: 52 Weeks

Course Description

This qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in leadership and management, across a range of enterprise and industry contexts.

Individuals at this level use initiative and judgement to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters.

They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

Licensing or Regulatory Requirements

No licensing, legislative or certification requirements apply to this qualification at the time of publication.

Mode of Delivery

This program is delivered and assessed through a combination of classroom-based learning, simulated industry workplace activities, and supervised online study. Learners are also expected to complete approximately 10 hours per week of unsupervised study, including reading, research, and revision of previous lessons.

Target Group / Learner Cohort

Target groups for the BSB60420 – Advanced Diploma of Leadership and Management are overseas students looking for the following pathways:

- ✚ Seeking to pursue a career as a corporate General manager.
- ✚ Intending to pursue higher vocational qualifications such as the BSB80120 Graduate Diploma of Management (Learning)
- ✚ Seeking a pathway to higher education qualifications.

Resources Required

Student must have a personal electronic device such as a laptop or iPad.

1. Provided by Lead college:
2. Relevant support materials for delivery and assessment areas
3. Current assessment tools used in the program
4. Resources to support learners with special needs, including reasonable adjustment procedures
5. Equipment and facilities aligned with unit requirements

Assessment Methods

Assessment methods may include, but are not limited to: direct observation of practical tasks, oral and written questioning, completion of workbooks, simulated workplace activities, interviews, and third-party reports.

The selected assessment strategies have been designed to suit both the qualification outcomes and the characteristics of the target learner group. These methods ensure fair, flexible, valid, and reliable assessment practices are applied.

Entry Requirements

The following are the Admission requirements of Lead college:

- Must be 18 years of age or older at the time of course commencement.
- Prospective students may be required to undertake a Language, Literacy and Numeracy (LLN) and/or a pre-enrolment interview.
- Must have completed a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions) Lead College or another institute with similar elective. Or have two years equivalent full-time relevant workplace experience in an operational or leadership role in an enterprise.
- Must demonstrate English level of IELTS 6.0 overall with no band less than 5.5 or equivalent, such as:
 - I. IBT 60
 - II. PTE 50
 - III. CAE 169
 - IV. OET B
 - V. General English Advanced or equivalent
 - VI. MOI Certificate
 - VII. Duolingo 95
 - VIII. MET

- IX. LANGUAGECERT Academic
- X. CELPIP General
- XI. Certificate IV or higher qualification with an Australian institution.

- Must have basic digital literacy, including the ability to confidently use the internet and common software applications for learning purposes, completing assignments, and engaging with course content.
- Must be able to participate in training within a simulated workplace environment, including performing manual handling tasks.

Packaging Rules Units of Competency

Total number of units = 10

5 core units plus

5 elective units

<https://training.gov.au/training/details/BSB60420/qualdetails>

Units Of Competency

BSB60420 Advanced Diploma of Leadership and Management requires the completion of the following 10 Units (including 5 cores and 5 electives).

Core Units – 5

BSBCRT611	Apply critical thinking for complex problem solving
BSBLDR601	Lead and manage organisational change
BSBOPS601	Develop and implement business plans
BSBSTR601	Manage innovation and continuous improvement
BSBLDR602	Provide leadership across the organisation











Elective Units – 5

BSBPEF501	Manage Personal and Professional Development
BSBLDR522	Manage people performance
BSBXCM501	Lead communication in the workplace
BSBSTR602	Develop organisational strategies
BSBHRM613	Contribute to the development of learning and development strategies

**** Please note: Electives are subject to change to meet client and industry requirements.**

Career Pathways

This qualification enables the student to seek employment in the following job roles:

-  Area Manager
-  Business Analyst
-  Business Development Director
-  Chief Executive Officer
-  Department Manager
-  Executive Director
-  Manager
-  Managing Director
-  Quarry Business Manager
-  Senior Executive

Pathway Qualification

Students who complete this course may wish to continue their education into the BSB80120 Graduate Diploma of Management (Learning) with Lead College.

Recognition of Prior Learning (RPL) and Credit Transfer

Lead College recognises qualifications and Statements of Attainment issued by other registered training organisations (RTOs), unless restricted by licensing requirements. We offer Credit Transfer for completed units or subjects that match those in your course.

Recognition of Prior Learning (RPL) allows you to have your existing skills and knowledge gained through work, life experience, or unaccredited training formally recognised. During your entry and interview, we will discuss RPL options with you. If eligible, you will receive a kit to help gather evidence and demonstrate your competencies for relevant units. Review our Credit Transfer and RPL Policy <https://www.leadcollege.edu.au/credit-transfer-rpl/> or fill in the form with required evidence <https://www.leadcollege.edu.au/application-for-credit-transfer/>

Fee

Take advise from Admissions Officer admission@leadcollege.edu.au