LEAD COLLEGE
RTO ID: 41489 I CRICOS Code: 03636F

Diploma of Leadership and Management

Course Code: BSB50420 | CRICOS Code: 104341C

Duration: 52 Weeks

Course Description

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

They may plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

Licensing or Regulatory Requirements

No licensing, legislative or certification requirements apply to this qualification at the time of publication.

Mode of Delivery

This program is delivered and assessed through a combination of classroom-based learning, simulated industry workplace activities, and supervised online study. Learners are also expected to complete approximately 10 hours per week of unsupervised study, including reading, research, and revision of previous lessons.

Target Group / Learner Cohort

Target groups for the BSB50420 - Diploma of Leadership and Management are overseas students looking for the following pathways:

- Seeking to pursue a career as a corporate General manager.
- Intending to pursue higher vocational qualifications such as the BSB60420 Advanced Diploma of Leadership and Management
- Seeking a pathway to higher education qualifications.

Resources Required

Student must have a personal electronic device such as a laptop or iPad.

1. Provided by Lead college:
2. Relevant support materials for delivery and assessment areas
3. Current assessment tools used in the program
4. Resources to support learners with special needs, including reasonable adjustment procedures
5. Equipment and facilities aligned with unit requirements

Assessment Methods

Assessment methods may include, but are not limited to: direct observation of practical tasks, oral and written questioning, completion of workbooks, simulated workplace activities, interviews, and third-party reports.

The selected assessment strategies have been designed to suit both the qualification outcomes and the characteristics of the target learner group. These methods ensure fair, flexible, valid, and reliable assessment practices are applied.

Entry Requirements

The following are the admission requirements of Lead college:

- Must be 18 years of age or older at the time of course commencement.
- Prospective students may be required to undertake a Language, Literacy and Numeracy (LLN) and/or a pre-enrolment interview.
- Must have completed Australian Year 12 or equivalent level of schooling or a Certificate III or higher qualification with an Australian institution.
- Must demonstrate English level of IELTS 6.0 overall with no band less than 5.5 or equivalent, such as:
    I. IBT 60
    II. PTE 50
    III. CAE 169
    IV. OET B
    V. General English Advanced or equivalent
    VI. MOI Certificate
    VII. Duolingo 95
    VIII. MET
    IX. LANGUAGECERT Academic

X. CELPIP General

XI. Certificate IV or higher qualification with an Australian institution.

- Must have basic digital literacy, including the ability to confidently use the internet and common software applications for learning purposes, completing assignments, and engaging with course content.
- Must be able to participate in training within a simulated workplace environment, including performing manual handling tasks.

Packaging Rules Units of Competency

Total number of units = 12

6 core units plus

6 elective units

https://training.gov.au/training/details/BSB50420/qualdetails

Units Of Competency

The BSB50420 Diploma of Leadership and Management requires completion of the following 12 Units (including 6 core and 6 electives).

Core Units – 6

BSBTWK502	Manage team effectiveness
BSBOPS502	Manage business operational plans
BSBLDR523	Lead and manage effective workplace relationships
BSBCMM511	Communicate with influence
BSBPEF502	Develop and use emotional intelligence
BSBCRT511	Develop critical thinking in others

Elective Units – 6

BSBSUS511	Develop workplace policies and procedures for sustainability
BSBTWK503	Manage meetings
BSBFIN501	Manage budgets and financial plans
BSBPEF501	Manage personal and professional development
BSBOPS504	Manage business risk
BSBSTR502	Facilitate continuous improvement

**** Please note: Electives are subject to change to meet client and industry requirements.**

Career Pathways

This qualification enables the student to seek employment in the following job roles:

- Business Development Manager
- Business Manager
- Corporate Services Manager
- Distribution Centre Manager
- Information Services Manager
- Legal Practice Manager
- Manager
- Office Manager
- Operations Manager
- Production Manager
- Public Sector Manager
- Senior Manager (Public Sector)
- Transport Manager
- Warehouse Manager

LEAD COLLEGE
RTO ID: 41489 I CRICOS Code: 03636F

Pathway Qualification

After completing BSB50420 Diploma of Leadership and Management you may progress to BSB60420 Advanced Diploma of Leadership and Management.

Recognition of Prior Learning (RPL) and Credit Transfer

Lead College recognises qualifications and Statements of Attainment issued by other registered training organisations (RTOs), unless restricted by licensing requirements. We offer Credit Transfer for completed units or subjects that match those in your course.

Recognition of Prior Learning (RPL) allows you to have your existing skills and knowledge gained through work, life experience, or unaccredited training formally recognised. During your entry and interview, we will discuss RPL options with you. If eligible, you will receive a kit to help gather evidence and demonstrate your competencies for relevant units. Review our Credit Transfer and RPL Policy https://www.leadcollege.edu.au/credit-transfer-rpl/ or fill in the form with required evidence https://www.leadcollege.edu.au/application-for-credit-transfer/

Fee

Take advise from Admissions Officer admission@leadcollege.edu.au